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| | The Instructions for opening, maintenance and closing current accounts of corporate customers | |

**THE LIST
OF DOCUMENTS, REQUIRED FOR OPENING
CURRENT ACCOUNTS BY INDIVIDUAL ENTREPRENEURS, PEASANT/FARM HOUSEHOLDS, PRIVATE
NOTARIES, PRIVATE BAILIFFS, PROFESSIONAL MEDIATORS AND ATTORNEYS – RESIDENTS OF THE
REPUBLIC OF KAZAKHSTAN**

Individual entrepreneurs, peasant/farm households, private notaries, professional mediators and attorneys (hereinafter – the Client), who are residents of the Republic of Kazakhstan shall submit the following documents to the Bank for opening a current account, depending on the status:

A) Individual entrepreneurs, peasant/farm households, private notaries, professional mediators and attorneys – residents of the Republic of Kazakhstan*:

- an application for opening a current account;
- an identity document (a passport of a citizen of the Republic of Kazakhstan; an identity card, a residence permit), containing Individual Identification Number (IIN);
- a document with samples of signatures and with an impression of a seal. The document with samples of signatures shall be provided in two (2) copies, certified by the authorized person of the Bank on the basis of a power of attorney or notarized at the Client's request;
- consent to personal data collection and processing, signed by the authorized persons of the Client, representing the Client in relationship with the Bank;
- in case of opening a current account for crediting investment costs compensation the Client additionally shall submit a financing agreement for assignment of monetary claim, a concession agreement and (or) a public-private partnership agreement.

Private notaries, private bailiffs additionally:

- ✓ a document with samples of signatures and with an impression of a seal. The document with samples of signatures shall be provided in two (2) copies, certified by the authorized person of the Bank on the basis of a power of attorney or notarized at the Client's request;
- ✓ a copy of the license for the right to engage in notarial activity (for private notaries) or a copy of the electronic license, obtained through the E-licensing state database;
- ✓ a copy of the license for the right to engage in execution of enforcement documents (for private bailiffs) or a copy of the electronic license, obtained through the E-licensing state database;

Attorneys, professional mediators additionally:


- ✓ a document with samples of signatures without a seal. The document with samples of signatures shall be provided in two (2) copies, certified by the authorized person of the Bank on the basis of a power of attorney or notarized at the Client's request;
- ✓ a copy of the license for the right to engage in attorney's activity (for attorneys) or a copy of the electronic license, obtained through the E-licensing state database;
- ✓ a copy of the certificate of the mediator training program completion (for professional mediators);

Peasant (farm) households shall submit:

- a document with samples of signatures and a seal (if any); The document with samples of signatures shall be provided in two (2) copies, certified by the authorized person of the Bank on the basis of a power of attorney or notarized at the Client's request;

B) If the Client's representative acts on behalf of the Client:

- ✓ **for the Client's representatives – residents of the Republic of Kazakhstan:**
 - an identity document;
 - documents, certifying the authority of the Client's representative to perform transactions with money and (or) other property on behalf of the Client, including to sign the Client's documents;
- ✓ **for the Client's representatives – non-residents of the Republic of Kazakhstan:**
 - an identity document;

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- documents, certifying the authority of the Client's representative to perform transactions with money and (or) other property on behalf of the Client, including to sign the Client's documents;
- a document, certifying registration with the authorized bodies of the Republic of Kazakhstan for the right of entry, leave and stay of a non-resident individual on the territory of the Republic of Kazakhstan, unless otherwise stipulated by international treaties, ratified by of the Republic of Kazakhstan (pursuant to [Article 97](#) of the Treaty on the Eurasian Economic Union, citizens of a member state (the Russian Federation, the Republic of Belarus, the Republic of Armenia, the Kyrgyz Republic, the Republic of Kazakhstan) upon entry into the territory the Republic of Kazakhstan by one of the valid documents, allowing the marking of border control bodies on crossing the state border, provided that their stay does not exceed 30 days from the date of entry, are exempt from using a migration card)).

*additionally, it is required for **persons, registered before 1 January 2017**, to submit a certificate of a copy of the certificate of state registration of an individual entrepreneur (joint individual entrepreneurship)

C) Questionnaire of Appendix No. 8 to the AML/CFT Rules